

Using the CAPACITY Model for Business Planning

8th September 2008 (London)



Use of the new CAPACITY model, developed jointly by the Housing Corporation and the National Housing Federation, is a necessary part of the current round of 2008-11 ADP submissions by current and aspiring Lead Partner associations within 3 months of year end.

The model, designed by FSMD, is also available free to NHF member associations which do not already have a business planning model or which wish to use the model's powerful ratio and cash flow analysis functions for business management and decision making.

Course Objectives

To help participants get best value out of the CAPACITY model:

- generating a forecast
- reconciling an existing forecast
- understanding the financial analysis package
- sensitivity and scenario flexing of forecasts
- using the Monte Carlo simulation module
- using the model for business management and capacity planning

Who Should Attend?

You should attend if you will be involved in the use of the CAPACITY model in any way, for example:

- responsible for data input to CAPACITY
- generating the key business planning assumptions for CAPACITY
- using CAPACITY'S business plan output in internal or external discussions
- understanding and interpreting CAPACITY'S ratio and cash flow analysis

Course Design

The course is designed:

- with an emphasis on practical application
- around real but disguised RSL case studies
- to dove-tail with the CAPACITY website
- to leave time for your own particular questions and problems

Summary Content

There will be a strong emphasis on analysis including sensitivity

<ul style="list-style-type: none"> • introduction on how to use the model • explanation of how the forecast works • explanation of how reconciliation works 	1/4 day
<ul style="list-style-type: none"> • understanding the analysis <ul style="list-style-type: none"> - accounting statements - financial profile - profitability and cash flow maps - credit / capacity maps - charts - combined charts - debt capacity 	1/2 day
<ul style="list-style-type: none"> • how to use scenarios and sensitivities • using the Monte Carlo simulation module • data input issues 	1/4 day

(There is some scope for flexing the balance of the content to suit the participants' requirements)

Tutors

Richard Peck and Gordon Ibbotson:

Richard and Gordon were responsible for the design, programming, testing and delivery of the CAPACITY model.

This model is the culmination of other analytical and IT work undertaken by FSMD for the Housing Corporation, the National Housing Federation and the Welsh Assembly Government and carried out over the previous five years.

Pre-requisite

At least some familiarity with the CAPACITY model and/or the CAPACITY website (www.fsmd.co.uk/capacity/index.html)

Summary

Duration: 1 Day

Level: All levels of familiarity with CAPACITY

Participants: Limited to a maximum of 16

P.C.: Bring own laptop with Excel 2000 or later

Take-away: One or two real examples of full business plan models

Enquiries & Bookings

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Fee

£300 per delegate
+ VAT (£52.50) = £352.50

The fee includes refreshments, lunch and course documentation.



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Outline Timetable

9.00 - 9.30	Registration and Coffee
9.30 - 10.00	Introductions. How to Use the Model
10.00 - 10.20	How the Forecast Works
10.20 - 10.40	How Reconciliation Works
10.40 - 10.55	Coffee
10.55 - 12.15	Understanding the Analysis
12.15 - 1.00	Lunch
1.00 - 1.20	Understanding the Analysis
1.20 - 1.45	Data Input Issues
1.45 - 2.15	Scenarios and Sensitivities
2.15 - 3.00	Scenarios and Sensitivities
3.00 - 3.15	Tea
3.15 - 3.40	Consolidation
3.40 - 4.30	Using CAPACITY in Planning

Please complete the form below and return to FSMD.

Please write in the box the number of places you require.

8th September 2008

Personal Details

Name	Job Title	Company
Address (including postcode please)		Email
		Telephone
Name of authorising manager	Manager's email	

Invoice Address Details (if different)

Company	Contact Name	Telephone
Address (including postcode please)		Email
		Fax

Payment Details

I enclose a *cheque for £ * Make cheques payable to "FSMD Ltd"

Signed
Date

To pay by BACS:
Bank: National Westminster Bank, FSMD Ltd.
Sort code: 01 - 10 - 01 **Account:** 01034820

Cancellation Period

- Cancellations received 30 days prior to course commencement will be eligible for a refund less an administration charge of £50.
- After this time no refund can be made although a substitute delegate is acceptable
- FSMD reserve the right to cancel any of its courses. Either full refunds will be given OR a reserved place on the next available course.